

Early Dismissal

If your child will be leaving class early for an appointment or any other reason, please call the school office in advance to let us know what time the child will be picked up. Please provide the teacher or office with a written note, or email (k_paul@sonic.net) with the expected time of dismissal and the reason, in advance. Notes can be sent in with your child or in the Friday Parent packet.

Teachers spend a great amount of time planning every minute of the day, and a child being called from the classroom unexpectedly is a distraction as the teacher is unprepared. Students will not be dismissed from class until the parent comes in to sign them out.

Excused Absence for Medical Appointments during the school day

If your child dismisses early for a dental or doctor appointment, it will only be marked as an 'excused medical absence' if you bring to the office a Dr.'s office note. Without the note, the early dismissal or late arrival is marked as a partial unexcused absence.

Absence

Any full day missed is marked as an absence.

Students are expected to maintain good attendance. Missing school for vacations or other reasons, while school is in session is disruptive to your child's learning environment. St. Rose has generous holiday breaks built into our school calendar that should provide ample time for families to get away, to rest and to play. Attending school should be a priority, unless a student has illness or family emergency.

Tardy / Late Arrival

The school day begins at 8:10 AM. If a student can be seen outside the front office window at / or after the 8:10 bell rings, they will be marked Tardy. Tardy's will also be marked if a student is not in line with their class or inside the classroom by 8:10 AM. Students who arrive after 8:20 AM must go to the office first to check in as classroom attendance has already been taken.

End of Day Dismissal / Messages to students

If someone is picking up your child who is not listed on your child's emergency form, please notify the office to give permission for your child to dismiss with them.

If you need to get a message to your child before the end of the day, please call to notify the office by 1:30 PM. We cannot guarantee that the message will get to your child if received after that time.

Drop Off & Pick Up

Students should not be dropped off anywhere except IN the traffic circle, in front of St. Rose School. Students should not be dropped off over at Cardinal Newman or let out anywhere else in the parking lot. Students are also not allowed to walk over to CN after school to wait for pick up or to hang out with older siblings. All St. Rose students must be picked up in front of St. Rose School.

Homework Requests are no longer accepted for absences. See Parent-Student handbook for updated policy. If a student is absent, they will be given homework when they return with a reasonable amount of time to complete.

STUDENT ILLNESS POLICY can be viewed in the Parent-Student Handbook